



# PARENTS & CITIZENS ASSOCIATION

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## Membership Form

The Freemans Reach Public School P&C Association is a not-for-profit Organisation which is established to promote the interests of the school by bringing parents, citizens, students and teaching staff into close co-operation and to assist in providing facilities and equipment for the school and in promoting the recreation and welfare of the students at the school.

Membership is open to all parents and guardians of pupils attending the school and to all citizens. The P&C Association is always keen to welcome new members and particularly members who access or have an interest in the services provided by the P&C Association, such as our Canteen and Uniform Shops.

Meetings are held every 2<sup>nd</sup> Wednesday of each month. The P&C Association operates sub-committees where your contribution would be greatly appreciated. The Annual membership fee is 50c and entitles you to be involved in the decision making of the P&C Association. When you become a financial member, you agree to follow the Constitution, by-laws, Code of Conduct, Policies, Procedures and sub-committee rules as adopted by the P&C Association in our Handbook, copies of these materials are available from the P&C Association Secretary at each meeting. You are recognised as a financial member after the meeting closes at which you submit your payment. The Treasurer shall issue you a receipt for this payment, you should retain the receipt for the current P&C Association year as proof of your membership.

If you are interested in becoming a member, please complete the form below and bring it with you to the next meeting of the P&C Association. If you are unable to attend the next meeting but wish to become a member, please submit this form and payment to the Treasurer via the school front Office.

This information is used by the P&C Association to comply with record keeping policies and reporting to governing bodies. All information below is mandatory for the application to be successful. For more information regarding P&C Association policies and our governing bodies please refer to our Handbook.

Given Name/s: \_\_\_\_\_  
Family Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_  
Residential Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Withhold Name and Position from ACNC Register  Yes  No If Yes, provide reason: \_\_\_\_\_  
*This is the Australian Charities and Not-For-Profits Commission in which we are required to list all members unless otherwise directed by you.*

Working with Children Check Number: \_\_\_\_\_  
*If you do not have or need a Working with Children Check please complete a Declaration for Volunteers through the FRPS Office and return with your membership form (only required if you will be volunteering at the school)*

I hereby apply for Membership of Freemans Reach Public School Parents' and Citizens' Association and agree to be bound by the Constitution, Rules and Handbook of the P&C.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**P&C EXECUTIVE USE ONLY**

**Secretary**

Membership Commenced (at the conclusion of next general meeting) dated:			
Membership Application Received with Fee:	<input type="checkbox"/>	Handbook Emailed to Applicant:	<input type="checkbox"/>
Submission to ACNC as Responsible Person:	<input type="checkbox"/>	P&C Membership Register Updated:	<input type="checkbox"/>
WWCC Number:			
Start Date:		Verification Date:	
Expiry Date:		Verification Outcome:	
Secretary's Signature:			

**Treasurer**

Date Fee Banked:		Bag PO Number:	
Receipt Number:		Date Receipt Issued:	

*For auditing purposes these records must be kept indefinitely.*